



Selection tool

Typology of volunteers

September 2018

Interview should be carried out by the co-ordinator very carefully. It should be explained to the interviewee that s/he can refuse to answer questions s/he sees as too personal. It should also be explained that all personal data will be handled according to the national data protection regulations.

On the basis of answers a coordinator can select the suitable volunteer role and match learner and individual volunteer.

Name: _____

Date: _____

Part A: Volunteer features

1. Gender:
 F
 M
2. Age: _____ years
3. Which attributes best describe your personality (more options are possible):
 Reliable
 Patient
 Tolerant
 Emphatic
 Flexible
 Open minded
 Well organised
 Self-reflective
 Opened to guidance
 Respectful
 Other (please specify): _____

Part B: Experiences, skills and competences

4. Experience as a volunteer
 Yes (please specify): _____
 No
5. Experience with migrants
 Yes (please specify): _____
 No

6. Experience with language support

- Yes (please specify): _____
 No

7. Experience with coaching

- Yes (please specify): _____
 No

8. Previous relevant training

- Yes (please specify): _____
 No

9. Knowledge/proficiency level in other languages (write language and mark level):

| Level \ Language(s) | e.g. English | | | |
|------------------------------------|--------------|--|--|--|
| some knowledge (words and phrases) | | | | |
| can communicate in a simple way | X | | | |
| can communicate well | | | | |

10. Level of digital skills

- not developed
 low-developed
 mid-developed
 well developed

Part C: Setting and type of support

11. Setting of desired support

- Formal education engagement
 Non-formal education engagement
 Social engagement

12. Type of desired support – only for non-formal and social engagement (more options are possible)

How:

- one-to-one
 group: fixed
 group: drop-in
 no preferences

Where:

- At learner's home
- At my home
- Community setting
- At learner's workplace
- Other (please specify): _____

Your strengths in language support:

- Repeating/practising classroom contents, homework
- Oral interaction, conversation
- Practising reading
- Practising writing
- Social support (help with letters, obtaining services ...)
- Support at work
- Other (please specify): _____

13. Preferred learner(s) (e.g. regarding gender, age, hobbies ...):

14. What would you like to learn, which skills for language learning support would you like to develop?
(e.g. working with non-literate migrants, digital skills):

14. When are you available? How much time do you have for volunteering?

The VIME Toolkit contains:

- Model for roles of volunteers in migrant language learning
- Selection tools for volunteers and learners
- Training modules for volunteers
- Leaflet for professional teachers
- Guide for Policy makers

The VIME Toolkit can be found at: www.languagevolunteers.com

The VIME project was carried out with the support of the Erasmus+ programme of the European Union

The European Commission support for the production of this publication does not constitute an endorsement of the contents which reflects the views only of the authors, and the Commission cannot be held responsible for any use which may be made of the information contained therein.

Partners in the VIME project were:



Univerza v Ljubljani
Filozofska fakulteta

